



# Village of Marvin

## Village of Marvin Community Grant Application

Updated 6/5/26

Please include this application with your completed Community Trust Pledge and Letter of Request forms to be considered for a micro-grant. Applications are accepted from June 1st – August 1st annually.

### Section 1: Community Information

Entity Name: \_\_\_\_\_

Type of Entity:

- Active HOA       Inactive HOA       Unincorporated Neighborhood
- Commercial Development       Other Non-Profit

Physical Address: \_\_\_\_\_  
\_\_\_\_\_

Contact Name: \_\_\_\_\_

Title/Role: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Number of Homes / Units (if a Community): \_\_\_\_\_

### Section 2: Project Overview

Project Title: \_\_\_\_\_

Physical Location of Project: \_\_\_\_\_  
\_\_\_\_\_

Est. Start Date: \_\_\_\_\_

Est. Completion Date: \_\_\_\_\_

Amount of Funds Requested (\$250 - \$2,500): \_\_\_\_\_

### Which of the following best describes your project? (Check all that apply.)

- Public Safety & Wellness
- Environmental/Stream Clean Up
- Youth Development or Senior Care
- Revitalization/Beautification
- Pedestrian & Traffic Safety Improvements
- Connectivity (e.g., Trails, Sidewalks to Schools)
- Recreation Expansion
- Community Education



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## Village of Marvin

### **Section 3: Project Narrative**

**Provide a description of your project and your implementation plan.**

**Project  
Description:**

**What specific neighborhood problem or community need does this project address?**

**Community  
Need:**

**How will this project improve your community or the Marvin residents' quality of life? Approximately, how many residents will benefit from this project?**

**Community  
Benefit &  
Impact:**

**Will Marvin residents or volunteers participate in planning or executing this project?**

**Volunteer/  
Resident  
Engagement:**



## Village of Marvin

### Section 4: Project Budget and Timeline

Please itemize all projected expenses for the project.

Description/Item	Cost	Quantity	Total
<i>Example: Banners</i>	\$150	2	\$300
<b>Total Projected Expenditures:</b>			<b>\$</b>

### Section 5: Supporting Documentation:

Are you currently a Village of Marvin Community Partner?  Yes |  No

If no, please submit the following with your grant application.

- Signed Community Trust Pledge
- Signed Community Partnership Letter of Request Form
- HOA By-Laws and Covenants/CCRs (if applicable)

**Please Note:** The Village of Marvin does not review, interpret, enforce, or verify compliance with any community’s Covenants, Conditions, and Restrictions (CCRs), bylaws, or other governing documents. Submission of these documents is solely for the purpose of verifying organizational structure and eligibility for participation in the Community Partnership Program. It is the responsibility of the applying community or organization to ensure that any proposed projects or partnerships are aligned with their own governing documents.

- Signatures from all property owners within the proposed partnership area (Non-HOA Communities Only)
- Non-Profit or Tax-Exempt Documentation (Tax ID# and 990)
- List of Board of Directors (if applicable)

All applicants, please submit the following with your grant application if applicable.

- Property Owner Permission (Projects requiring temporary easements/access through private property)
- Non-Profit or Tax-Exempt Documentation (Tax ID# and 990) (if updated since previous application)
- List of Board of Directors (if applicable, if membership changed since previous application)



## Village of Marvin

### Section 6: Terms, Conditions and Signatures:

By signing below, I/we affirm that the information provided is accurate to the best of our knowledge and agree to engage in good faith as a collaborative partner with the Village of Marvin. I/we also affirm/agree to the following **(please check all 5 boxes)**:

- 1. The information provided is accurate, complete and true.
- 2. Any funds awarded will be spent strictly according to the itemized budget and project scope.
- 3. Any changes to the budget or the project will need a change of scope submitted to the Finance Director along with explanation and may require additional Council approval.
- 4. Final Project report with summary of expenditures and impact/outcome must be submitted to Finance Director on or before May 31.
- 5. Failure to complete the project on time or to report to the Finance Director by May 31 could result in an organization being ineligible for funds in future grant years.

**Signature:** \_\_\_\_\_

**Print:** \_\_\_\_\_

**Organization:** \_\_\_\_\_

**Date:** \_\_\_\_\_

### Submission Instructions:

Please submit your **Grant Application and supporting documentation** to the Village Clerk via the Contact Village Staff webform on MarvinNC.gov. (Link: <https://marvinnc.gov/How-Do-I-Contact-Village-Staff>).

Please note in the “Question” box that you are applying for the “Village of Marvin Community Partnership Program”.

**Applications are accepted from June 1st – August 1st annually.**

Proposals will be included in the agenda packets for the Village Council’s annual **September Regular Meeting**. **Applicants must attend this meeting to give a brief presentation; staff will not present on your behalf.** The Council will vote on projects and determine award amounts during the meeting.

Grant funded projects must be completed by **May 1st of that fiscal year (July 1 – June 30), unless an exception is requested and granted.**

All grant recipients must submit a report to the Village of Marvin Finance Director detailing how funds were disbursed and their community impact. **The deadline for this report is May 30th of that fiscal year.**